

AGIC 2018 Conference Committee Meeting Notes
Thursday, June 21, 2018
10:00 am

In Attendance:

Kevin Blake
Robert Bush
Vince Collins
John Danloe
Jami Dennis
Shawny Ekadis
Seth Franzman
Nicole Funicello
Jenna Straface
Cheryl Thurman
Gene Trobia
Steve Whitney

Committee coordination and meeting operation:

- All checks will be sent to, and handled by the meeting planners.

Action Items:

None.

Outreach Committee Report:

- Have been doing some outreach to rural communities.
- Completed the university flyer.
- Finishing up the more detailed AGIC flyer.
- Moving forward with social media, e.g. Facebook.

Action Items:

None.

Budget:

- Meeting planners will hold all monies until the end of the conference.

Action Items:

Steve – Send Shea the 2017 venue bill for assistance in extracting details.

Steve – Ask the hotel about blocking rooms on Monday night for the UAS workshop attendees. Expected attendance is 40-50. Is Monday night a big draw, or another event there at that time?

Venue coordination:

- No discussion.

Action items:

Steve – Talk to the venue regarding future booking dates and associated contractual obligations.

Website:

- UAS workshop info is up, including sponsorship.
- Registration is just about ready, including UAS workshop registration.
- Draft UAS agenda is ready.

Action Items:

Jenna – Provide Jami with the UAS agenda.

Agenda & speaker coordination:

- Thursday lunch speaker(s) –
 - Gold sponsors
 - AzEdG/Gementorship presentation
- Thursday afternoon AzEdG/Gementorship session, 3:30 – 5:00 in the Ballroom.
- AZGEO roundtable will be in the Ballroom.
- Some sessions will have 4 presentations.

Action Items:

Jami/Shawny – Include the State Land Commissioner, Lisa Atkins, on the agenda/program.

All – Consider ways in which we can make the attendees more aware of UAS demos.

Exhibitor/sponsor participation:

- Current sponsors –
 - 3 gold
 - 1 Silver
 - 8 Bronze
 - 4 other
 - 2 verbal Bronze
- Others?
 - Esri – paperwork in process.
 - Verbal bronze from APLS, EMS.
 - GITA may sponsor a breakfast or lunch.

- Exhibitor lightning round is full.
- Others have expressed interest, and another solicitation will be sent out.
- Reach out to sponsors to see if they are interested in providing company lanyards for use.

Action Items:

Shea – Include a question on the post-conference outreach regarding what they liked and what could be improved.

Materials and mail-outs:

- AGIC Facebook is up, and content is being added.
- The conference has been posted to the NSGIC website.
- GITA is advertising the conference.
- An overall notice will be sent out when registration is open.

Action Items:

Jami – Send out an updated conference notice.

Registration:

- Folks are working on providing scholarships for teachers to attend.

Action Items:

None.

Maps & Apps Challenge:

- Survey results are ready; ~50 responses; will be reviewed and recommendations will be put forth.
- Would like to put out some sort of announcement in a few weeks.
- Consider including something on the outreach flyers.
- Consider a student category.

Action Items:

Jami – Post the attendee maps to the website.

Jami – Send survey results to Cheryl/Shawny.

Cheryl/Shawny – Draft announcement for distribution.

Awards:

- Do we need a plaque for the Wednesday lunch speaker?

Action items:

Jenna – Discuss a plaque for the Wednesday lunch speaker.

Printing:

- No discussion.

Action items:

None.

Computer labs:

- TeachMeGIS classes?
 - 2 half-day, one for Python, one for Pro is what is proposed.

Action items:

Steve – Contact the TeachMeGIS folks regarding classes that they would like to teach this year, and coordinate with Jami.

Conference program:

- No discussion.

Action items:

None.

T-shirts:

- Design concept report –
 - Jami is working on refining the concept.

Action items:

Jami – Continue developing the design concept.

Attendee Packet:

- Supplies ordering is in progress, e.g. from the awards vendor, and for office supplies.
- Consider having the vendors provide lanyards?
 - Reach out to the sponsors and ask.

Action Items:

Steve – Provide name tag order to Jenna.

Steve – Follow up with Jon on bags -> Vince will follow up.

John – Reach out to the sponsors re: providing lanyards

Social Events:

- Need to check on kayak outfitter at the lake.

Action Items:

Jennifer – Develop the trivia questions for this year.

Steve – Look at current supply of AGIC mugs, and order what is needed for this year's trivia contest.

Steve – Check with Jennifer re: kayak flyer.

Gene/Kevin – Find out if there is a kayak outfitter at the lake.

General:

- Need to finalize the student scholarship materials, and get them distributed.
- A LiDAR workgroup has been formed under the Data Committee, and they will be hosting a workshop at NAU in August 15th.

Action Items:

Steve – Determine the breakeven point for the glasses and mugs.

Steve – Look into shuttle options.

Steve/Jami – Coordinate scholarships.